



# The Grove Primary School

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Acting Head Teacher: Miss Gillian West

21<sup>st</sup> November 2017

Dear Parents and Carers,

## Residential Visit to Ufton Court – 19<sup>th</sup> – 21<sup>st</sup> February 2018

We are looking forward to our residential visit which will soon be upon us.

## Parents' Meetings Tuesday, 5<sup>th</sup> December 2017 at either 3.30 p.m. or 5.30 p.m.

We will be holding a meeting to discuss final arrangements, medical/dietary issues and kit list at 3.30 p.m. and 5.30 p.m. on Tuesday, 5<sup>th</sup> December 2017. All parents are requested, if possible, to attend one of these meetings. If you are unable to attend, we can send the relevant paperwork home with your child. Forms and paperwork discussed at the meeting, must be returned to school by Thursday, 18<sup>th</sup> January 2017.

## Payments

We would like to respectfully remind you that all payments need to be made before the children leave for the residential visit, please find attached statement of your child's account. If your payments are not up to date we may need to remove your child from the trip, please come and speak to Miss West, Mrs Tancock or the school office in the event of parental hardship meeting instalments due.

Following payment of £30.00 deposit, the balance to pay being £141.00 due on the following dates:

1.	Friday 28 July	£30.00
2.	Friday 29 September	£30.00
3.	Friday 27 October	£30.00
4.	Friday 1 December	£30.00
5.	Friday 26 January	£21.00

Thank you for your co-operation, we look forward to seeing you on Tuesday, 5<sup>th</sup> December.

Yours sincerely,

**Mrs N Brown**  
Trip Leader

Chief Executive Officer: Mrs C Dickinson

The Grove Primary School is part of the Kite Academy Trust a charitable company limited by guarantee and registered in England and Wales with company number 09785186. The registered office is Holly Lodge Primary School, Stratford Road, Ash Vale, Surrey, GU12 5PX.

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